

ANNUAL QUALITY ASSURANCE REPORT OF THE IQAC 2013-2014



**MOUNT TABOR TRAINING COLLEGE
PATHANAPURAM, KOLLAM, KERALA- 689 695
www.mounttaborcollege.edu.in
tabor1960@rediffmail.com**

PREFACE

Mount Tabor Training College, Pathanapuram, Kerala (a minority educational institution) was established in 1960, which is the happy fruition of the vision and tremendous industry of a towering personality; His Grace Mar Thoma Dionysius Metrapolitan of Orthodox Church. His grace initiated his religious and educational endeavours from a beautiful hillock called MOUNT TABOR in the heart of Pathanapuram town. The College is affiliated to Kerala University and has an impeccable track record in being one of the trail blazers in the field of education, a pioneering institution always trying out innovative styles and strategies deviating from the normal methods in teaching and learning. We don't claim doing different things but we surely take effort to do things differently and the academic results and the placement of our students are sufficient testimony for the same.

Vision of the College

Mount Tabor is the hillock of transfiguration of Jesus Christ. The vision of Mount Tabor Training College is to transform and transfigure the students to be empowered teachers who engage teaching as a service and a sacrifice to save the learner from the darkness of evil and lead towards the light of wisdom.

Mission Statement

- To equip the prospective teachers to become engaged citizens who are physically healthy, emotionally intelligent, personally effective, socially responsible, aesthetically sensitive, who have character commitment and courage with global consciousness and local connectedness.
- To motivate student teachers to become transformative teachers who demonstrate faith in their thought, wisdom in words, courage in deeds and service as a symbol of their life.
- To mould the self to fully functioning personalities who integrate cognitive and affective talents in the classrooms to make learning a pleasant experience for the learners.
- Extending the teacher education services to the community for the well-being of the society
- Exploring the educational scenario to supplement, support and intervene in the educational sphere to make it more effective.
- Promoting quality of Teacher Education in the light of a Christian understanding of the world and society.

The quest for excellence is highlighted in the vision & mission of the institution.

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

AQAR for the year (*for example 2013-14*)

2013-14

I. Details of the Institution

1.1 Name of the Institution

Mount Tabor Training College

1.2 Address Line 1

Pathanapuram

Address Line 2

Kollam District

City/Town

Pathanapuram

State

Kerala

Pin Code

689695

Institution e-mail address

[tabor1960@rediffmail.com/](mailto:tabor1960@rediffmail.com)
principalmtabor@gmail.com

Contact Nos.

0475 2352323

Name of the Head of the Institution:

Dr. SUNNY SKARIAH

Tel. No. with STD Code:

0475 2352323

Mobile:

9495537146

Name of the IQAC Co-ordinator:

Dr.Tharamma George. T

Mobile:

9495369262

IQAC e-mail address:

tabor1960@rediffmail.com

1.3 NAAC Track ID(For ex. MHC0GN 18879)

KLCOTE12393

OR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

www.mounttaborcollege.edu.in

Web-link of the AQAR:

<http://mounttaborcollege.edu.in/aqar.html>For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B+	75.25	2005	5 yrs
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

01/08/2005

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR2012-13 (09/07/2014)
 ii. AQAR2011-12 (09/07/2014)
 iii. AQAR2010-11 (09/07/2014)
 iv. AQAR2009-10 (09/07/2014)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (PhysEdu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (*for the Colleges*)

Kerala University

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

No

University with Potential for Excellence

No

UGC-CPE

No

DST Star Scheme

No

UGC-CE

No

UGC-Special Assistance Programme

No

DST-FIST

No

UGC-Innovative PG programmes

No

Any other (*Specify*)

UGC-COP Programmes

No

2. IQAC Composition and Activities

2.1 No. of Teachers

6

2.2 No. of Administrative/Technical staff

2

2.3 No. of students

1

2.4 No. of Management representatives

1

2.5 No. of Alumni

1

2.6 No. of any other stakeholder and
community representatives

1

2.7 No. of Employers/ Industrialists

2

2.8 No. of other External Experts

0

2.9 Total No. of members

14

2.10 No. of IQAC meetings held

6

2.11 No. of meetings with various stakeholders: No. Faculty
 Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No
 If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Awards for Meritorious students Women capacity building activities. Community welfare programmes Library utilization encouragement for students Seminar hall renovation	Students got motivated by merit award function Helped to identify potentialities of women students Promoted social skills and community orientation Awards were distributed for best library users which motivated the students to use library effectively The renovated seminar hall is highly useful for students to conduct seminars on various occasions

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Management equipped the Seminar Hall

Renovated the methodology Labs

Addressed the grievance of the teachers and students

Part – B

Criterion – I

Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	6-optional subjects	0	0	0
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	6	0	0	0
Interdisciplinary				
Innovative				

- 1.2 (i) Flexibility of the Curriculum: Elective option
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	6
Trimester	
Annual	

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

*Please provide an analysis of the feedback in the Annexure (See Annexure I, II, III)

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes, curriculum for B.Ed. revised during 2013-14. See **Annexure IV**

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II**Teaching, Learning and Evaluation**

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	16	11	5	0	

2.2 No. of permanent faculty with Ph.D.

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	0	0	0	0	0	0	0	0	0	0

2.4 No. of Guest and Visiting faculty and Temporary faculty

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	10	8	2
Presented papers	6	12	2
Resource Persons	2	0	2

2.6 Innovative processes adopted by the institution in Teaching and Learning:

2.7 Total No. of actual teaching days during this academic year

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

2.11 Course/Programme wise
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Ed.	190	51	125	11	0	97

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

IQAC discusses examination results, feedbacks etc. and directs and suggests necessary reforms.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	4
UGC – Faculty Improvement Programme	2
HRD programmes	
Orientation programmes	2
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	1
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	14	0	1	0
Technical Staff	0			

Criterion – III

Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The IQAC with consultation of Research committee encouraged the faculty to apply for Research projects of UGC.7 faculty applied for research projects. The faculty members joined for Ph.D. in Kerala University. The IQAC encourages faculties to participate in seminars to present research papers. All faculty members participated in State/National/International seminars and presented research papers.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	0	0	0	0
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	1	3	2	
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals		4	
Non-Peer Review Journals			
e-Journals			
Conference proceedings		16	

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	2yrs	UGC		
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

□

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number					
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialized	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

4

21

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized

University forum	<input type="text"/>	College forum	<input type="text"/>		
NCC	<input type="text"/>	NSS	<input type="text"/>	Any other	<input type="text" value="2"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- The faculty of the College oriented many governmental and non-governmental organizations on various social issues.
- The faculty attended many social upliftment programmes/community service activities.
- The faculty visited many schools to give awareness programmes for students.
- The faculty gave lecturer to teachers of other institutions
- Student teachers under the guidance of teachers gave value education classes in various schools
- Student teachers conducted public awareness programmes on health related issues, environmental issues etc.
- Student teachers conducted survey on various social aspects of education and development.

Criterion – IV

Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	4337.82 sq.m.	-	-	
Class rooms	16	-	-	16
Laboratories	10	-	-	10
Seminar Halls	-	1	UGC & Management	1
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	-	3	UGC	-
Value of the equipment purchased during the year (Rs. in Lakhs)		Rs.8,30,400	UGC	
Others(Lab equipments)		Rs.1,22,252	Management	

4.2 Computerization of administration and library

The college office is automated. The details of students, salary bill preparation, student grants etc. are computerized. The college library is computerised with internet facility.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value(Rs)	No.	Value(Rs.)	No.	Value(Rs.)
Text Books	10930	25,00,000	57	51,197	10,987	30,51,197
Reference Books	713	5,00,000	15	17,863	728	-
e-Books	80,000	-	3,000	-	83,000	-
Journals	25	-	25	-	25	-
e-Journals	3,000	-	-	-	3000	-
Digital Database	1	-	-	-	1	-
CD & Video	137	-	15	-	152	-
Others (specify) Thesis	127	-	13	-	183	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	24	16	24	20	-	4	-	-
Added	-	-	-	-	-	-	-	-
Total	24	16	24	20	-	4	-	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

The college is equipped with broad band internet connection and free access is provided to the students in the computer lab and the library. The staff and the students are given training in the use of ICT.

A state level workshop was conducted on e-resource management in collaboration with Teacher Education College Librarian's Forum on 12th August 2014.

A staff awareness programme on Office automation was conducted in the college on 28th November 2014.

For the blind students a computer with software JAWS is reserved in computer lab and library.

4.6 Amount spent on maintenance in lakhs :

i) ICT

Rs.2,83,619

ii) Campus Infrastructure and facilities

Rs.32,00,000

iii) Equipments

Rs.8,35,400

iv) Others(Library automation,Incinaerator)

Rs.1,70,000

Total :

Rs.44,89,019

Criterion – V

Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

College, under the auspices of IQAC has taken some initiative to plan and carry out steps to enhance student support and progression.

1. Formation of Tutorial and Monitoring Service viz, Know Your Students Better (KYSB)
2. A well organized Four-Day Orientation Programme during the first week of commencement of the course was very effective in developing awareness about the institution's vision and, value of teaching profession, status and code of ethics for teachers, various courses offered, evaluation process, facilities in the institution, library rules and regulations, etc.
3. As an orientation to teaching skill development, Microteaching with video recording and lesson notes were arranged more effective than ever before.

5.2 Efforts made by the institution for tracking the progression

- College conducts a Four day Orientation Programme to the students during the first week of the programme and their needs are assessed. Entry level behavior is assessed and their needs and skills are identified.
- Oratory Training Programme aims at developing oratory skills and get rid of stage fright.
- Know Your Students Better (KYSB) programme for rendering mentoring and tutorial service for students.
- Integration of ICT in teaching and training
- Social Service Scheme named *Santhwanam*.
- Communicative English Skills Development Programme
- Extension lecturers, group discussion, seminars, workshops and conferences for empowering students and keeping abreast with the latest development.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
192			

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

No	%
20	

Men

No	%
172	

Women

Last Year						This Year					
General	SC	ST	OB C	Physically Challenged	Total	General	SC	ST	OB C	Physically Challenged	Total
						92	19	0	79	02	

Demand ratio

Dropout % 1.04

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Orientation and coaching for students preparing for competitive examinations are provided on holidays. The college library has sufficient reference materials for competitive exams like NET, SET, KTET and CTET .

No. of students beneficiaries

25

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

- For the initial guidance, a three-day orientation programme is given every year given. For regular guidance, tutorial service (KYSB) is provided. Whenever a student felt any difficulty in learning a particular subject, teachers' support, peer support, library support, internet support etc are provided to them. Experts in the field of education are invited for proper guidance to our students.

No. of students benefitted

190

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

One- Women's Day Observation and arrangement of Talk by Adv. Jasmine Eby Mathew On *Gender Issues*

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level

Nil

National level

Nil

International level

Nil

No. of students participated in cultural events

State/ University level

03

National level

Nil

International level

Nil

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government		Rs.754258
Financial support from other sources		
Number of students who received International/ National recognitions	Nil	

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _____

- Improving drinking water facility
- Improving toilet facility
- Issues related to hostel facility

Criterion – VI

Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision

Mount Tabor is the hillock of transfiguration of Jesus Christ. The vision of Mount Tabor Training College is to transform and transfigure the students to be empowered teachers who engage teaching as a service and a sacrifice to save the learner from the darkness of evil and lead towards the light of wisdom.

Mission

- To equip the prospective teachers to become engaged citizens who are physically healthy, emotionally intelligent, personally effective, socially responsible, aesthetically sensitive, who have character, commitment and courage with global consciousness and local connectedness.
- To motivate student teachers to become transformative teachers who demonstrate faith in their thought, wisdom in words, courage in deeds and service as a symbol of their life.
- To mould the self to fully functioning personalities who integrate cognitive and affective talents in the classrooms to make learning a pleasant experience for the learners.
- Extending the teacher education services to the community for the well-being of the society.
- Exploring the educational scenario to supplement, support and intervene in the educational sphere to make it more effective.
- Promoting quality of Teacher Education in the light of a Christian understanding of the world and society.

6.2 Does the Institution has a management Information System

The Management Information System (MIS) is established in the college. All data regarding the staff and students are stored in the principal's room, office and library and are used effectively. The files of every individual student getting admitted in the college will help to understand the details of the students and help in the office administration. The development and review of data and information on the academic and administrative aspects are done manually. The faculty members follow the academic calendar of the college as well as the university. College library was renovated with new furniture, shelves and computers were provided to enhance internet accessibility. Salary bills are prepared on computers. The staff members are enrolled in the government website 'Spark' from which every details can be obtained. The student scholarships and grants are collected through e-grants.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Dr. Sam V. Daniel and Dr. George Varghese are members of the core committee of the curriculum revision. All the members of the staff actively participated in the two-day orientation program conducted by the University of Kerala at the various colleges on June 2014. Valuable suggestions were given by the faculty members to modify the revised curriculum according to the needs. The faculty of this college acted as resource persons in the orientation of the revised syllabus. Our college became the venue of the social science orientation class for teachers on 8th November 2013 by the University of Kerala.

6.3.2 Teaching and Learning

- Conduct innovative programs such as team teaching, cognitive coaching in training students, peer group interactions, intellectual discussions on creative issues etc.
- Provide ICT oriented and ICT based classes.
- Develop e-contents on important topics of pedagogical, philosophical and psychological areas.
- Started web pages and blogs for posting students reflections, ideas, notes and answers on various issues.
- Remedial teaching to assist students in their holistic development.
- Content transaction by experts.
- Skill teaching by demonstrations.
- Video based teaching.

6.3.3 Examination and Evaluation

- Student performance and attainment is tested and evaluated through internal tests, mid-semester examinations, model examination and evaluation of practicums, records and teaching practice classes.
- Continuous evaluation through teaching practice class observation, participation in college activities etc.
- Evaluation by the school mentors during practice teaching.
- Developed evaluation pro-forma to evaluate practice teaching classes.
- Internal marks/grades are published on the notice board thus providing students the opportunity to raise their grievances if any.

6.3.4 Research and Development

- Encouraged all the faculty members to pursue research- five members have Ph.D; one faculty has submitted the thesis; two members have received fellowship under FDP; eight members have already registered for Ph.D.
- Four faculty members are research guides.
- Encouraged teachers to undertake minor and major research projects. One minor research project is completed and two will be completed soon; two faculty members are undergoing minor research projects and six faculty members have applied for minor projects.
- Participating in the various international, national and state level seminars organized by various colleges and councils.
- Publishing research articles in various journals.
- Encouraged students for doing research oriented practicums.
- Provided trainings in the use of modern technology in teaching and to create blogs.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Library was renovated in the year 2012 with new furniture and shelves and also more computers were provided to enhance internet accessibility.
- All the general halls are equipped with LCD and OHP projectors. The college has a well furnished seminar hall. The computer lab, technology lab, psychology lab, science labs and physical education lab were renovated during this year. One interactive board was fixed in the seminar hall. The college is equipped with broad band internet connection and free access is provided to the students in the computer lab and the library. The students are given training in computer and in using different types of projectors and interactive board.
- The new entrants to the course are oriented in the beginning of the course about the general rules, arrangement, different sections, classification system, OPAC etc. The library also provides reprographic facilities like photocopy, printing, scanning, CD writing etc. For this one network printer and a photocopier is made available in the library.
- Relaxed reading is arranged in the reading room. Cubicles are arranged in the IT zone for accessing e-resources.
- A computer with software JAWS to help blind students is reserved in the library.

6.3.6 Human Resource Management

- Maximum potentialities of the teaching staff are utilized.
- Ensure proper services of the administrative staff.
- Student abilities are well developed for shaping the talents of the students, moulding their character and imbuing in them a sense of responsibility.

6.3.7 Faculty and Staff recruitment

- Mrs. Nisha Sadasivan .R was appointed in the FDP vacancy of Mrs. Sojia John due to relinquishment of that vacancy by Mrs. Shiney Jacob.
- Mr. Binoy Thankachan was appointed as Office attendant.

6.3.8 Industry Interaction / Collaboration

- The institution avails assistance from UGC for various projects and developmental activities.
- College auditorium serves as a venue for various community programs.
- The students prepared and distributed instructional aids to practice teaching schools and carried out conscientization programs on various social issues.
- All faculty members are members of various bodies and associations.

6.3.9 Admission of Students

Since the college is affiliated to University of Kerala, admission to merit seats is done through on-line registration by the Government of Kerala. Application for admission to management seats should be made in the prescribed form by the college.

6.4 Welfare schemes for

Teaching	<ul style="list-style-type: none"> • Provisions for doing PhD under FDP programme. • Family benefit scheme. • Group insurance(GPIS)
Non teaching	<ul style="list-style-type: none"> • Family benefit scheme. • Group insurance(GPIS)
Students	<ul style="list-style-type: none"> • Group insurance for students. • Stipend to SC/ST, SCBC and poor forward caste students. • Scholarships like Muslim girl scholarship, Paloli Muhammad Kutti scholarship, Blind student scholarship and C H Muhammad Koya scholarship. • “Santhwanam”- A student welfare fund which was used to help the poor and needy among the current year students. A cash of Rs. 92,000/- was collected and distributed to the needy students during this year.

6.5 Total corpus fund generated

nil

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			Yes	management
Administrative				

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Even though the academic calendar is prepared by the university, the colleges have freedom to prepare its own timetable and flexibility is allowed for curricular activities. The college has freedom to conduct own extension activities and programmes for students welfare. The college conduct internal exams and other assessment procedure as its own. The university does not restrict the college from curricular adaptations and enhancement within the preview of the university regulations.

6.11 Activities and support from the Alumni Association

An alumni association has been formally constituted in the college since 1993. All students will be members of the association when they complete the B. Ed course. The association gives suggestions for improving the facilities of the college, takes model classes and assist in the welfare of the college.

A general body meeting of the Alumni Association(TOSA) was held on 11th October 2014. His Grace Yakob Mar IraniosMetropolitan, a prominent alumni and former professor of the college inaugurated the meeting. More than 150 alumni from all walks of life participated in the meet. Current year students were enrolled as alumni's through an induction ceremony lead by Dr. George Varghese. The association decided to meet once in a year on all 2nd Saturday of October. The following are the office bearers-

President	: Dr. Sunny Skariah(Principal)
Secretary	: Mr.Shaji Luke
Bye-law Committee	: Mr.Abin
Joint Secretary	: Mr.Binu Samuel, Mrs.Arathy Krishna
Treasurer	: Mrs.SmithaEapen
Executive committee members	: Mr.Shanavas Khan
Mr. P. K. Thomas	
Mr.Shibu Khan	
Mr.Johnkutty	
Mr.Byju Kumar	
Mr.Sangeeth Jose	
Mr.Sharafudheen	

6.12 Activities and support from the Parent – Teacher Association

The PTA is functioning very effectively and providing all supports to academic and physical developments of the college. It renders all possible suggestions for day to day activities, financial aid for the development of infrastructural facilities and support to the management and staff for the smooth functioning of the institution. The general body meeting of the PTA was organized on 25th November 2013 and 02nd June 2014. The following are the office bearers during this year-

President	: Mr. N. J. Mathew
Vice President	: Mrs. Noorjahan Beevi
Executive Members	: Mrs. Anitha Kumari
	Mr. O. A. Mathew
	Mr. Sundareshan
	Mrs. Leela
	Mrs. Rosamma John

6.13 Development programmes for support staff

- One day orientation class for the Social Science teachers was conducted at our college by the University of Kerala on 8th November 2013.
- One day IQAC orientation programme for teaching and non-teaching staff was organized in the college on 5th April 2014. Dr. Thankachan T.C, Asso. Professor of St. Thomas Training College, Pala lead the programme.
- A seminar on “Innovative Pedagogic Practices” in collaboration with JOSCO College of Nursing, Pandalam was jointly organized by Physical Science and Social Science departments of the college on 18th January 2014.
- Two day orientation class for the social science teachers was conducted at our college by the University of Kerala on 6th and 7th June 2014.
- One day state level workshop on E-Resource Management was organized by Teacher

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Encouraged students to plant garden plants for the beautification of campus through ‘Entemaram programme’.
- Taken measures for effective drainage system and waste disposal.
- Encouraged students to plant herbal plants for Herbal garden.
- Implemented e-toilets.
- Encouraged students to use eco-friendly things for their daily needs to make campus plastic free.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Community living camp
 Blog based learning
 Online assignment submission
 Oratory training programme
 Documentary preparation

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Regular staff meetings and IQAC meetings to monitor activities
 Collaboration with other institutions for student learning
 Community welfare programmes

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

Oratory Training Programme (**Annexure V**)
 Remedial revision teaching for examinations

**Provide the details in annexure (annexure)*

7.4 Contribution to environmental awareness / protection

Environmental sensitization camp in association with WWF for Nature
 Environmental awareness programme for practice teaching schools
 Documentary development on environmental issues

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Special efforts for training visually impaired students
 Counseling facility for school students
 Expertise sharing for the curriculum development process (pre primary to M.Ed. Level)

8.Plans of institution for next year

Renovation of curriculum labs
ICT facility enhancement for all classrooms
Scientific literacy development programme
Women capacity development programme
Human rights awareness activities
In service training for school teachers
Orientation to teacher educators on 2 year B.Ed. programme

Name _____

Name _____

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC